INESO - 2025

INSTRUCTION TO CENTRE/ STUDENT REGISTRATION

- Click on the link https://gsi.manageexam.com/GSI to register centre/Students
- Click on the centre Registration drop down button and select centre Registration

- Select your school Type KV/JNV/OTHERS

- Fill the details of principal/ Centre in charge info, institution info ,center capacity, Bank account details and click on submit button

Center-In-charge Info

Name of Center-In-Charge

In charge Designation

The In charge Designation field is required.

Primary Mobile No

Confirm Primary Mobile No

Secondary Mobile No

Email Id

Confirm Email Id

Centre Capacity

Internal Students

0

External Students

0

Total Students

0

Is your school under high security area ?   No ⬤ Yes

Bank Account Info

Would you like to share bank details   No ⬤ Yes

Account No

Account Type

Savings Account ▾

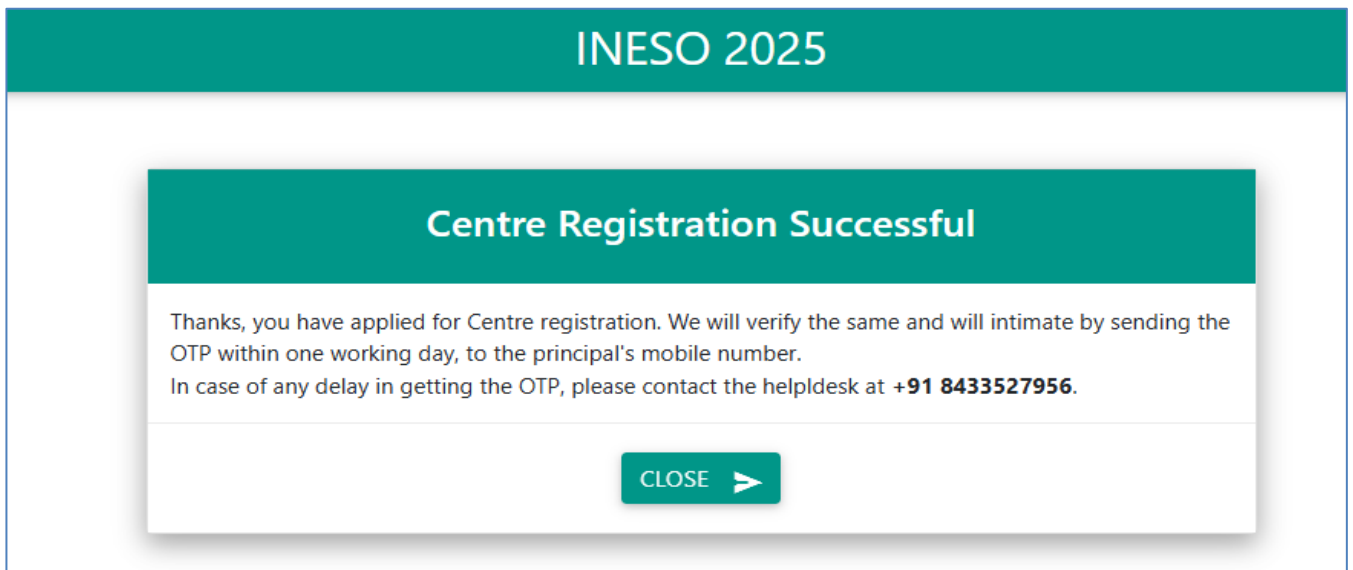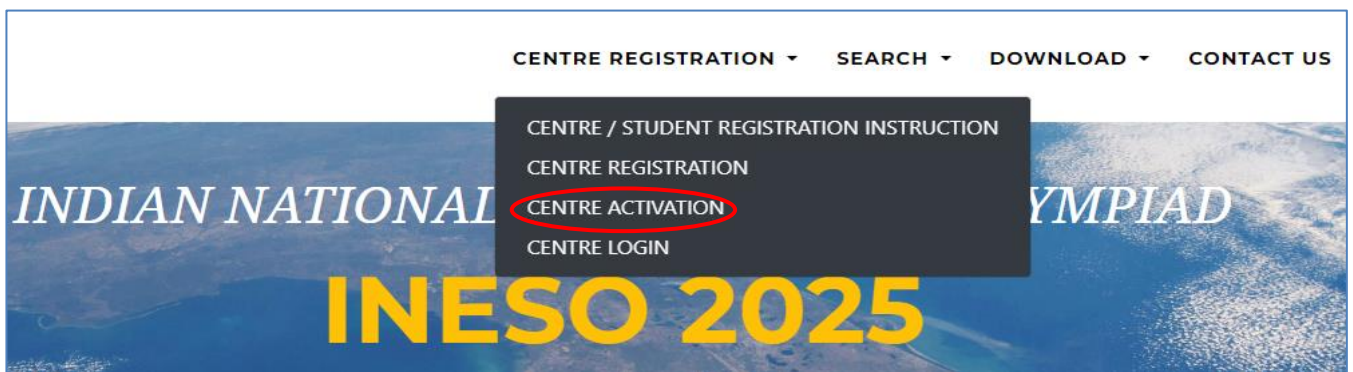Account Holder Name

IFSC Code

Bank Name

Branch Name

SUBMIT ➤

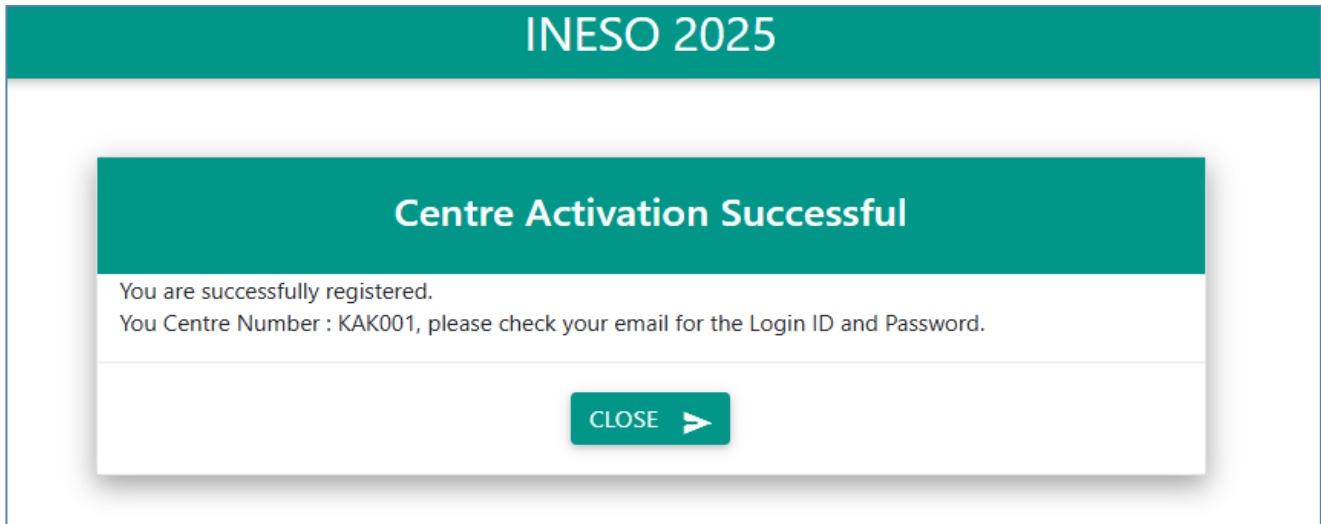- Below mentioned pop up message will be displayed on screen and wait for the verification call from helpdesk

- You will receive OTP on your mobile and Email and use same to centre activation. Click the Centre Registration drop down button and select Centre Activation.
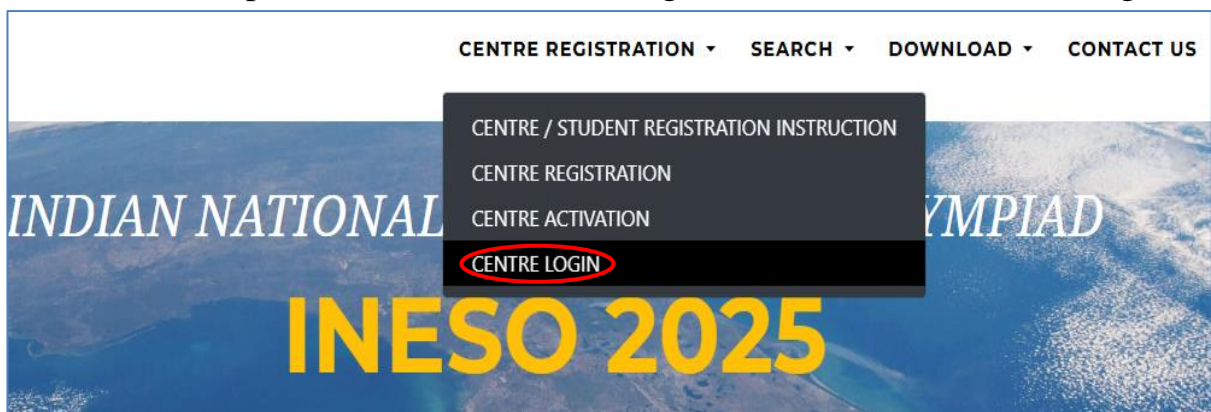

- Enter the principal Mobile Number and OTP then click on Activate

- ➢ Pop up message will display on screen as mentioned below
- ➢ You will receive Log in ID and password in both Mobile and E Mail.

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Centre Activation Successful

You are successfully registered.
You Centre Number : KAK001, please check your email for the Login ID and Password.

CLOSE ➤

- ➢ Centre log in can be done with the help of log in ID and Password.
- ➢ Click on the drop down button of Centre Registration and select Centre Login

CENTRE REGISTRATION ▾ SEARCH ▾ DOWNLOAD ▾ CONTACT US

CENTRE / STUDENT REGISTRATION INSTRUCTION
CENTRE REGISTRATION
CENTRE ACTIVATION
CENTRE LOGIN

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- ➢ Once click on Centre log in below mentioned screen will appear and enter the user name and password

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Centre Login

User Name

Password

LOGIN ➤
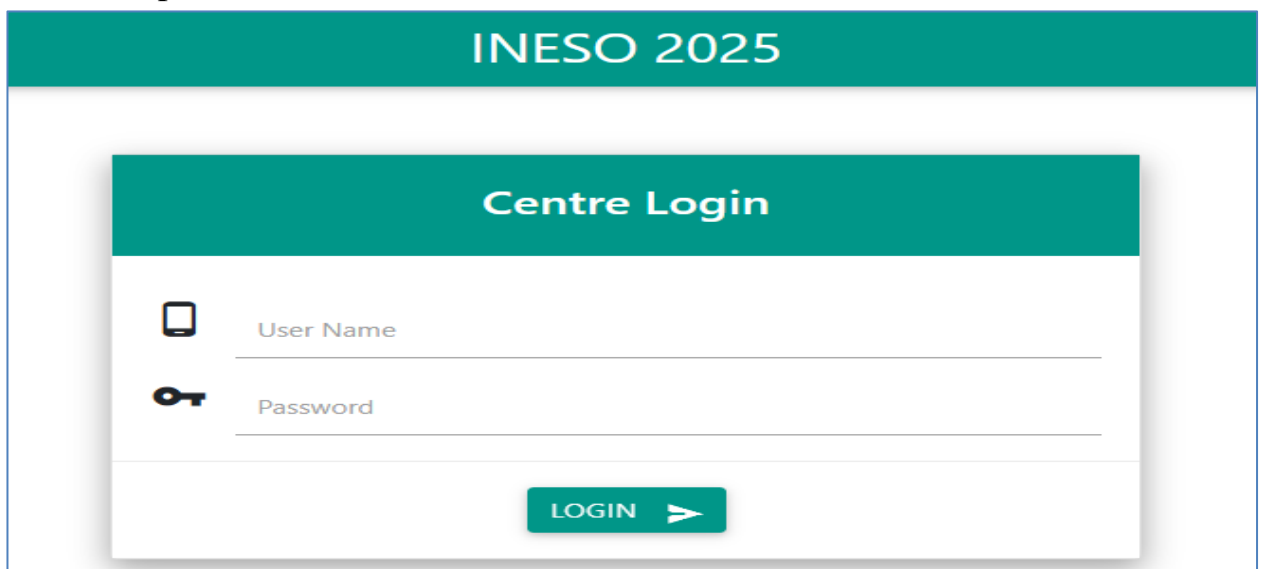
- ➢ Click on the student list to register the students

Dashboard

Centre Details

STUDENTS

Student List

CHALLAN

Challan List

PAYMENTS

Payment Details

Note:-
INESO Student registration fee:
i. Please collect Rs. 200/- from Boys, retain Rs. 10 with you and pay Rs. 190/- to us.
ii. Please collect Rs. 100/- from Girls, retain Rs. 10 with you and pay Rs. 90/- to us.

➢ Click on the Register new student to register the students

KAK001 - afx

LOGOUT

← Students List

EXPORT STUDENT LIST

REGISTER NEW STUDENT

Show entries

Search:

Name	Registration No	Mobile No	Actions
No data available in table			

Showing 0 to 0 of 0 entries

Previous   Next

➢ Fill the details in the student registration as mentioned below, personal info/student studying in/ and residential communication info, then click on submit button

Student Registration

Personal Info

Full Name as per School Records

Gender

Class / Standard

Date of Birth (DD/MM/YYYY)

Student Parent / Guardian's Mobile No

Parent / Guardian's Email Id

School studying in

School Type

School Name

School Pincode

Place

> Once student's details entered you can view/edit/delete the students as per the requirement.

> Click on the Challan list to generate the challan to make payment.(after registering all the students)

> Click on Generate new challan to generate the same which will be used to make payments.

➢ Once challan is generated select the pay online icon which is right hand corner of the image below Action.

➢ Click on proceed to payment to make the payment as per the challan generated

➢ Fill the details and make payment as per your convenience, credit Card/Debit Card/ Net Banking/ UPI ID/VPA

➢ After filling the details click on pay Now to proceed for payments

➢ Below mentioned pop up massage will be displayed on the screen as per the on line transaction (payment is successful/ failed)